

## TOW LAW TOWN COUNCIL

**Minutes of the meeting of Tow Law Town Council held on Tuesday 16<sup>th</sup> April 2013 in the Community Centre, commencing at 6:30pm.**

**Present:** Councillors J. Gale (chairman), L. Brown, P. Graham, A. Green, C. Hayton, E. Hindmoor, M. Hird and C. Umpelby

**Also Present:** J. Hart and G. F. Smith (Clerk)

**Apologies:** Councillor L Rowland

**059/13 Declaration of interest**

None

**060/13 Minutes** of the ordinary meeting held on **26<sup>th</sup> March** 2013 agreed as a true record and signed by the Chairman.

**061/13 Matters arising**

None

**062/13 Police Report**

No report

**063/13 County Councillors Report**

No Reports

**064/13 Representation by residents**

None

**065/13 Planning matters**

A) Planning Applications

The following Planning Applications had been received:-

i) 3/2013/0059 by Mr D. Gains for extension of time limit for two dwellings at land rear of North Road, Tow.

DECISION – No objections.

ii) 3/2013/0095 by Mr & Mrs F Gale for a Conservatory to side and rear of 60 Weardale Crescent, Tow Law.

DECISION – No objections.

B) Neighbourhood Planning

Letter and Plan sent to Durham County Council regarding the Registration of Interest in the Town Council producing a Neighbourhood Plan for Tow Law.

**066/13 Accounts for payment**

That approval be given for the payment of vouchers 1 to 11 in the sum of £3151.72. Copy of report attached to these minutes.

**067/13**      **Tow Law Town Plan**  
No further update

**068/13**      **Trex Gymnasium**  
No further update

**069/13**      **Area Action Partnership**  
No further updates

**070/13**      **Millennium Green Trust**  
No further updates

**071/13**      **Appointment of Internal Auditor**  
Members agreed to re-appoint Mr M Ackroyd as Internal Auditor for the year ended 31<sup>st</sup> March 2013

**072/13**      **Chairman's report**  
i) County Council  
Communication between County Council and Town/Parish Councils needs to improve.  
ii) County Councillors  
Disappointed at the lack of attendance by County Councillors in the last twelve months, hopes to see an improvement in the forthcoming year.  
iii) Retiring Councillors  
The Chair and Members would like to record their appreciation to Councillors P. Graham and C. Hayton who will be retiring as Councillors on 2<sup>nd</sup> May 2013. The Chairman thanked them for their service to the community of Tow Law and wished them well for the future. (Councillor Hayton stated he would be prepared to be co-opted back onto the Council, Clerk noted the comment and would report to the next Town Council meeting).  
iv) Recent appointed Councillors (E. Hindmoor, M. Hird and C Umpelby)  
The Chair was pleased that the three recently appointed Councillors had been successful in being re-elected.  
v) Meeting of ESB International West Durham Wind Farm Community Benefit Fund Committee  
The Chair would be attending the above committee meeting on Thursday 18<sup>th</sup> April, two funding applications to be discussed.

**073/13**      **Clerk's Report**  
i) Timetable for the Audit for the year ended 31<sup>st</sup> March 2013 was circulated at the meeting:-

- Display Electors Rights Notice from 3<sup>rd</sup> June to 16<sup>th</sup> June 2013
  - Make records available from 17<sup>th</sup> June to 12<sup>th</sup> July 2013
  - Return to External Auditor by 15<sup>th</sup> July 2013
  - Council to approve Annual Return by 30<sup>th</sup> June 2013
  - Approval of Audited Accounts by 30<sup>th</sup> September 2013
- Members noted the dates

**074/13**

**Members Reports**

Newsletter (Councillor Brown)

Councillor Brown circulated a draft copy of a newsletter for discussion. Clerk informed Members that a newsletter would be produced by the Assistant Clerk soon after the Annual General Meeting in May and reminded Members to send any items for inclusion in this edition

**075/13**

**Date of next meeting**

The next meeting (AGM) of Tow Law Town Council will be held on Tuesday **21<sup>st</sup> May** 2013 commencing at 6:30pm in the Community Centre.

The meeting finished at 6.50pm

Signed by the Chairman.....page 3