

TOW LAW TOWN COUNCIL

Minutes of the Annual General Meeting of Tow Law Town Council held on Tuesday 20th May 2025 in the Community Centre, commencing at 6.40 pm.

Present: Councillors F. Nicol (Chair), M. Craggs, M. Dyer, P. Eastwood, J Fowler, ,A. Walsh.

Also Present: County Councillor J. Shuttleworth and G. F. Smith (Clerk) and Sophie Beaumont.

AGM 01/25 DECLARATION OF ACCEPTANCE OF OFFICE (all Councillors)

All Councillors present at the meeting signed/dated the above declaration
Witnessed by the Clerk/Proper Officer of the Council.

AGM 02/25 Election of Chairman

The following nomination was received Councillor Nicol, Councillor F. Nicol was elected as Chairman for the year 2025/26.

AGM 03/25 Declaration of Acceptance of Office

Councillor F. Nicol signed/dated the above declaration witnessed by the Clerk/Proper Officer of the Council.

AGM 04/25 Apologies

Councillors P. Stokes and County Councillor A. Savory.

AGM 05/25 Declaration of Interest - None

AGM 06/25 Election of Vice Chairman

The following nomination was received Councillors Craggs, Councillor Craggs was elected as Vice Chairman for the year 2025/26.

AGM 07/25 Representation by Residents – None

AGM 08/25 Cheque Authorisation

Confirm the three Councillors (Nicol, Stokes and Fowler remain as cheque signatories and also the Clerk). Additional cheque signatory Councillor M. Craggs (total 5).

AGM 09/25 Review Standing Orders

It was agreed for no alterations/amendments to the Council's Standing Orders.

AGM 10/25 Financial Regulations

It was agreed for no alterations/amendments to the Council's Financial Regulations.

AGM 11/25 Register of Assets

Members agreed to accept the report of the Clerk dated 20th May 2025. Total £47,576.00, copy of the report attached to the minutes and a copy to be placed on the Council's website.

AGM 12/25 Risk Assessment Statement

Members agreed to accept the report of the Clerk dated 20th May 2025. Copy of report attached to these minutes and a copy to be placed on the Council's website.

AGM 13/25 Review of Effectiveness of Internal Audit

It was agreed to accept the report of the Clerk dated 20th May 2025. Copy of the report attached to these minutes and a copy to be placed on the Council's website.

Members agreed to appoint Mr David Rider as Internal Auditor.

AGM 14/25 Dates and Times for Future Meetings

It was agreed to accept the report of the Clerk. Copy attached to these minutes and a copy to be placed on the Council's website and notice boards.

AGM 15/25 Code of Conduct

It was agreed to accept the report of the Clerk dated 20th May 2025. Copy of the report attached to these minutes and a copy placed on the Council's Web site.

AGM 16/25 Safeguarding Policy

It was agreed to review this policy and report to the next appropriate Town Council meeting.

AGM 17/25 TLTC Pigeon Loft Agreement

It was agreed to amend the document insert "the Council will keep in good repair and condition all perimeter fencing and gates. Buildings and other structures in the vicinity of the Pigeon Lofts are the responsibility of the tenant (paragraph 7).

The meeting finished at **6.50 pm.**