

## TOW LAW TOWN COUNCIL

**Minutes of the Annual General Meeting of Tow Law Town Council held on Tuesday 21<sup>st</sup> May 2019 in the Community Centre, commencing at 6.39 pm.**

**Present:** Councillors J. Gale (Chair), C. Batson, T. Batson, J Fowler, K. Geraghty-Shewan, E. Mather, F. Nicol, P. Stokes and H. Wilsher.

**Also Present:** County Councillor R. Manchester and G. F. Smith (Clerk)

**AGM 01/19 Election of Chairman**

Councillor J. Gale was nominated, seconded and elected as Chairman for the year 2019/20.

**AGM 02/19 Declaration of Acceptance of Office**

Councillor J. Gale signed/dated the above declaration witnessed by the Clerk/Proper Officer of the Council.

**AGM 03/19 Apologies**

Councillor M. Dyer,  
Councillor G. Tyers.

**AGM 04/19 Declaration of Interest - None**

**AGM 05/19 Election of Vice Chairman**

Councillor P. Stokes was nominated, seconded and elected as Vice Chairman for the year 2019/20.

**AGM 06/18 Representation by Residents – None**

**AGM 07/19 Cheque Authorisation**

Confirm the four Councillors remain as cheque signatories (Councillors J. Gale, P. Stokes, T. Batson and J. Fowler).

**AGM 08/19 Review Standing Orders**

It was agreed to make no alterations/amendments to the Council's Standing Orders.

**AGM 09/19 Financial Regulations**

It was agreed to make no alterations/amendments to the Council's Financial Regulations.

**AGM 10/19 Register of Assets**

Members agreed to accept the report of the Clerk dated 21<sup>st</sup> May 2019. Total £37,316.00, copy of the report attached to the minutes and a copy to be placed on the Council's website.

**AGM 11/19 Risk Assessment Statement**

Members agreed to accept the report of the Clerk dated 21<sup>st</sup> May 2019. Copy of report attached to these minutes and a copy to be placed on the Council's website.

**AGM 12/19 Review of Effectiveness of Internal Audit**

It was agreed to accept the report of the Clerk dated 21<sup>st</sup> May 2019. Copy of the report attached to these minutes and a copy to be placed on the Council's website.

**AGM 13/19 Dates and Times for Future Meetings**

It was agreed to accept the report of the Clerk. Copy attached to these minutes and a copy to be placed on the Council's website and notice boards.

The meeting finished at **6.45 pm**.