

TOW LAW TOWN COUNCIL

Minutes of the Annual General Meeting of Tow Law Town Council held on Tuesday 15th May 2018 in the Community Centre, commencing at 6.35 pm.

Present: Councillors J. Gale (Chair), C. Batson, T. Batson, J Fowler, K. Geraghty-Shewan, F. Nicol, P. Stokes and G. Tyers.

Also Present: G. F. Smith (Clerk)

AGM 01/18 Apologies

Councillor C. Hemingway
Councillor E. Mather
Councillor H. Wilsher
County Councillor R. Manchester

AGM 02/18 Election of Chairman

Councillor J. Fowler proposed and Councillor F. Nicol seconded that Councillor J. Gale continues as Chairman for the ensuring year. This was agreed and Councillor Gale accepted the position and signed the declaration of acceptance of office of Chairman, countersigned by the Clerk and witnessed by all at the meeting.

AGM 03/18 Election of Vice Chairman

Councillor T. Batson proposed and Councillor F. Nicol seconded that Councillor P. Stokes continue as Vice Chairman for the ensuring year. This was agreed and Councillor Stokes accepted the position.

AGM 04/18 Representation by Residents – None

AGM 05/18 Appointment of Responsible Financial Officer (RFO)

Members agreed to appoint the Town Clerk (Mr. G. F. Smith).

AGM 06/18 Cheque Authorisation

Members agreed to appoint four authorised signatories, as follows:-
Councillors J. Gale, P. Stokes, T. Batson and J. Fowler.

AGM 07/18 Review Standing Orders

Members agreed to adopt the Model Standing Orders for 2018 (England) produced by the National Association of Local Councils (NALC).

AGM 08/18 Financial Regulations

Members agreed that the present document does not require any amendments/alterations.

AGM 09/18 Register of Assets

Members agreed to approve the report agreed at the Council meeting in March 2018.

AGM 10/18 Risk Assessment

Members agreed to approve the report agreed at the Council meeting in March 2018.

The meeting finished at **6.40 pm**.