

TOW LAW TOWN COUNCIL

Minutes of the Annual General Meeting of Tow Law Town Council held on Tuesday 19th May 2026 in the Community Centre, commencing at 6.32 pm.

Present: Councillors F. Nicol (Chair), T. Bland, M. Craggs, M. Dyer, P. Eastwood, J Fowler and P. Stokes.

Also Present: County Councillor J. Shuttleworth and G. F. Smith (Clerk).

Also Present: Mr. B. Quigley and Mrs G. Quigley.

AGM 01/26 Election of Chairman

The following nomination was received Councillor Nicol, Councillor F. Nicol was elected as Chairman for the year 2026/27.

AGM 02/26 Declaration of Acceptance of Office

Councillor F. Nicol signed/dated the above declaration witnessed by the Clerk/Proper Officer of the Council.

AGM 03/26 Apologies

Councillors V. Fets and A. Walsh and County Councillor A. Savory.

AGM 04/26 Declaration of Interest - None

AGM 05/26 Election of Vice Chairman

The following nominations was received Councillors Craggs and Councillor Stokes. Councillor Craggs was elected as Vice Chairman for the year 2026/27.

AGM 06/26 Representation by Residents – None

AGM 07/26 Cheque Authorisation

Confirm the four Councillors (Nicol, Craggs, Stokes and Fowler remain as cheque signatories and also the Clerk). (total 5).

AGM 08/26 Review Standing Orders

It was agreed for no alterations/amendments to the Council's Standing Orders.

AGM 09/26 Financial Regulations

It was agreed for no alterations/amendments to the Council's Financial Regulations.

AGM 10/26 Register of Assets

Members agreed to accept the report of the Clerk dated 19th May 2026. Total £47,576.00, copy of the report attached to the minutes and a copy to be placed on the Council's website.

AGM 11/26 Risk Assessment Statement

Members agreed to accept the report of the Clerk dated 19th May 2026. Copy of report attached to these minutes and a copy to be placed on the Council's website.

AGM 12/26 Review of Effectiveness of Internal Audit

It was agreed to accept the report of the Clerk dated 19th May 2026. Copy of the report attached to these minutes and a copy to be placed on the Council's website.

Members agreed to appoint Mr David Rider as Internal Auditor.

AGM 13/26 Dates and Times for Future Meetings

It was agreed to accept the report of the Clerk. Copy attached to these minutes and a copy to be placed on the Council's website and notice boards.

AGM 14/26 Code of Conduct

It was agreed to accept the report of the Clerk dated 19th May 2026. Copy of the report attached to these minutes and a copy placed on the Council's Web site. New Code of Conduct being prepared by CDALC, details to follow.

AGM 15/26 Safeguarding Policy

It was agreed to review this policy and report to the next appropriate Town Council meeting.

The meeting finished at **6.35 pm**.