

Tow Law Town Council

Minutes of the Annual General Meeting held on Tuesday 17th May 2016 in the Community Centre, commencing at 6.42pm.

Present Councillors: J. Gale (Chairman), A. Blacker, J. Fowler, R. Grogan, M. Hird, P. Stokes and C. A. Wilson

Also Present: G F Smith (Clerk), Mr B Batson (Resident)

Apologies: Councillor T. McFadden and County Councillor J Hart.

AGM 01/16 Election of Chairman

It was agreed that Councillor J. Gale be elected to serve as Chair for the ensuring year.

AGM 02/16 Declaration of Acceptance of Office

Councillor Gale signed the Declaration of Acceptance of Office as Chairman, countersigned by the Clerk and witnessed by Councillors present at the meeting.

AGM 03/16 Declaration of interest – None

AGM 04/16 Election of Vice Chairman

Two nominations were received for the position of Vice Chairman (Councillors Blacker and Stokes). Following a vote it was agreed that Councillor Stokes be elected to serve as Vice Chairman for the ensuring year.

AGM 05/16 Representation by residents – None

AGM 06/16 Cheque Authorisation

It was agreed to remove Councillor Rowland from the list of signatures and add Councillor Stokes to the list (this included Councillors Gale and Blacker). Two signatures from four for payments/cheques.

AGM 07/16 Standing Order

It was agreed for no amendments to the present document

AGM 08/16 Financial Regulations

It was agreed for no amendments to the present document

AGM 09/16 Register of assets

It was agreed not to accept the report of the Clerk, fixed assets valued at £8400.00 the year ending 31st March 2016.

AGM 10/16 Risk Assessment Statement

It was agreed to accept the report of the Clerk, making no amendments to the document.

AGM 11/16 Review of effective of Internal Audit

It was agreed to accept the report of the Clerk, making no amendments to the document.

The meeting finished at 6.45pm