

Tow Law Town Council

Minutes of the Annual General Meeting held on Tuesday 27<sup>th</sup> June 2017 in the Community Centre, commencing at 6.40pm.

**Present Councillors:** J. Gale (Chair), T Batson, J Fowler, K. Geraghty -Shewan, R. Grogan, C. Hemingway, F. Nicol, P. Stokes and H Wilsher.

**Also Present:** County Councillor R. Manchester, B Batson (Resident) and G F Smith (Clerk)

**AGM 01/17 Election of Chairman**

Councillor J. Fowler proposed, Councillor F. Nicol seconded that Councillor J. Gale be elected as Chairman for the ensuring year. All Councillors voted for Councillor Gale with the exception of Councillor K. Geraghty-Shewan who abstained from voting. Councillor Gale was therefore elected as Chairman for the year 2017/18.

**AGM 02/17 Declaration of Acceptance of Office**

Councillor Gale signed the Declaration of Acceptance of Office as Chairman, countersigned by the Clerk and witnessed by Councillors present at the meeting.

**AGM 03/17 Apologies for Absence - None**

**AGM 04/17 Declaration of interest – None**

**AGM 05/17 Election of Vice Chairman**

Councillor J. Fowler proposed, Councillor R. Grogan seconded that Councillor P. Stokes be elected as Vice Chairman for the ensuring year. All Councillors voted for Councillor Stokes with the exception of Councillor K. Geraghty-Sherwan who abstained from voting. Councillor Stokes was therefore elected as Vice Chairman for the year 2017/18.

**AGM 06/17 Representation by residents – None**

**AGM 07/17 Cheque Authorisation**

Members agreed the following: -  
Continue as signatories – Councillors T. Batson and J. Gale  
Additional signatories – Councillor J. Fowler and P. Stokes  
Remove as signatories – Ex Councillors A. Blacker and L. Rowland  
The Clerk to make the necessary arrangements with the Council's Bank. (Co-operative Bank PLC)

**AGM 08/17 Standing Orders**

Members agreed to make no changes to the Standing Orders.

**AGM 09/17 Financial Regulations**

Members agreed to make no changes to the Financial Regulations

**AGM 10/17 Register of assets**

To be amended for the new Notice Boards, Clerk to circulate amended report to all Councillors by e-mail.

**AGM 11/17 Risk Assessment Statement**

Clerk updated the meeting on the Risk Assessment Statement for 2017/18 and 2016/17 (review).

Copy of report to be circulated to all Councillors by e-mail.

The meeting finished at 6.45pm